

ALBUQUERQUE A&M CLUB BYLAWS

ARTICLE I NAME

SECTION 1 / NONPROFIT:

The name of this nonprofit organization shall be The Albuquerque A&M Club.

ARTICLE II CHARTER

SECTION 1 / RELATIONSHIP WITH THE ASSOCIATION:

The Albuquerque A&M Club shall not be financially obligated to or by The Association of Former Students nor shall The Association in any way be obligated or responsible for the financial affairs of the Club.

In the event of the dissolution of the Club, all assets of the Club remaining after payment or settlement of the indebtedness of the Club shall be allocated to The Association of Former Students of Texas A&M University in totality and with no encumbrances. This is construed in no way to obscure the separateness and independence of the Club from The Association during the Club's legal existence.

ARTICLE III PURPOSE

SECTION 1 / PURPOSE:

The purposes of this Club are: to assist the University and The Association of Former Students in any worthy undertaking to the best of our ability as a Club and as individual former students, to strengthen and renew friendships formed in student days and when possible to establish and maintain scholarships for needy and worthy students from the greater Albuquerque area attending Texas A&M University.

ARTICLE IV MEMBERSHIP

SECTION 1 / REGULAR MEMBERS:

Any person who at one time was enrolled in any of the regular courses of Texas A&M University and all persons who have received advanced or honorary degrees from the University shall be eligible for regular membership in the club.

SECTION 2 / ASSOCIATE MEMBERS:

Any person not eligible under the foregoing provisions who has demonstrated their interest in the University and in the activities of the Club shall have all of the privileges of membership with the exception of the right to hold the office of Club President.

SECTION 3 / LIFETIME MEMBERS:

Any member of the Club who has rendered outstanding service to the Club may, with the unanimous approval of the Board of Directors, be elected a Lifetime Member. This position is designed to the highest honor that can be given by the Club.

SECTION 4 / MEMBERSHIP DUES:

Annual dues shall be set as necessary by The Albuquerque A&M Club in order to support Club activities and endeavors. All A&M Club dues shall be presented to the Board of Directors for approval. All A&M Club dues shall be approved annually by the Club Programs Office of The Association of Former Students.

ARTICLE V CLUB OFFICERS

SECTION 1 / OFFICERS:

Mandatory officers of the Club shall consist of:

1. President
2. First Vice President
3. Immediate Past President
4. Vice President / Finance
5. Vice President / Muster
6. Vice President / Activities

Suggested officers of the Club shall consist of:

1. Vice President / High School and Intern Relations
2. Vice President / Publicity
3. Vice President / Records

Members of the Executive Committee are outlined in Article VII.

SECTION 2 / METHOD OF NOMINATION:

Each year, in advance of the election, the Executive Committee shall appoint a committee to facilitate the nomination, and election of officers to manage the Club for the following year. Only one person will be selected for each vacancy. Provisions shall be made on the ballot for write-in candidates. Candidates must accept nominations or self-nominate to be added to the ballot.

SECTION 3 / METHOD OF ELECTION:

The officers shall be elected by membership ballot no later than April 21 of each year. All elected officers will assume their respective office on May 1 following the election. The officers shall serve for a term of one year. All officer elections or changes must be reported to the Club Programs Office of The Association of Former Students immediately, and shall be published on the Club Website, and distributed to the Club at large in the next newsletter.

SECTION 4 / OFFICER RESPONSIBILITIES:

President: Presides at all meetings of the Club and the Board of Directors of which the president is the non-voting Chair. Appoints all committees with the exception of the nominating committee, and serves as ex-officio member of all committees. Acts as liaison with The Association of Former Students. **Must** be eligible for regular membership under Article IV, Section 1, which mandates that they are a former student of Texas A&M University.

First Vice President: Presides at meetings in the absence of the President. Serves on the Executive Committee. Assists the President as needed.

Immediate Past President: Serves on the Executive Committee.

Vice President / Finance: Serves as treasurer of the Club; develops annual Club budget in coordination with the Board of Directors, Executive Committee and other Club officers.

Vice President / Muster: Plans and executes the Muster Ceremony for the following year. Serves as a point of contact for Muster related inquiries with The Association of Former Students. Delegates responsibilities to members and other officers as required. Responsible for effective announcement of Muster activities to all Club Members.

Vice President / Activities: Oversees and appoints Chairs for programs such as: Club meetings, Howdy Hours, Watch Parties, special events and other events of interest to the Club. This officer will function in close liaison with The Association Club Programs Office.

Vice President / High School and Intern Relations: Represents the Club in matters pertaining to the continuing relationship with the area high schools, and serves as Chair of the Scholarship Committee. Reaches out to interns and co-ops from Texas A&M that are working in the greater Albuquerque area in order to promote active membership with The Association of Former Students and A&M Clubs at large. This responsibility defaults to the Vice President / Muster if unoccupied.

Vice President / Publicity: Plans and directs local Club publicity and press relations to enhance its reputation and public image, functions directly with The Association Club Programs Office, and keeps local Club membership informed as to state, national and international activities of Texas A&M. This responsibility defaults to the Vice President / Activities if unoccupied.

Vice President / Records: Maintains all permanent records of the Club and minutes of all Officer meetings. This responsibility defaults to the First Vice President if unoccupied.

ARTICLE VI BOARD OF DIRECTORS

SECTION 1 / BOARD OF DIRECTORS:

The Board of Directors shall consist of no less than three and up to nine members. The President shall be a non-voting Chair of the Board of Directors and preside at all meetings of the Board.

SECTION 2 / METHOD OF NOMINATION:

Each year, in advance of the election, the Executive Committee shall appoint a committee to facilitate the nomination and election of directors to manage the Club for the following year. Only one person will be selected for each vacancy. Provisions shall be made on the ballot for write-in candidates. Candidates must accept nominations or self-nominate to be added to the ballot.

SECTION 3 / METHOD OF ELECTION:

The directors shall be elected by membership ballot no later than April 21 of each year. All elected directors will assume their respective office on May 1 following the election. The directors shall serve for a term of one year.

SECTION 4 / DIRECTOR RESPONSIBILITIES:

Provide overall plans, policies and guidelines for the Club and oversee the actions of the Officers. Attend all meetings of the Board of Directors and approve officer actions and club finances as needed by majority vote.

ARTICLE VII EXECUTIVE COMMITTEE

The Executive Committee shall consist of the President, President-Elect, Immediate Past President and the Vice President / Finance. The Executive Committee shall meet at any time, and shall guide the annual activities of the Club. In instances where a meeting of all Directors is impractical, the Executive Committee may take action on its own, subject to the responsibility of the Executive Committee to make a full report of such actions at the next regularly scheduled meeting of the Board of Directors; and further subject to the limitation that the Executive Committee may not spend funds in excess of \$100 without Board approval.

ARTICLE VIII MEETINGS

SECTION 1 / CLUB MEETINGS:

The regular meetings of the Club shall be held at a time and place designated by the Board, and may be held without notice, but shall ordinarily be held at a place announced well in advance of the meeting date. A report of the meetings will be made to the Club Programs Office of The Association of Former Students.

SECTION 2 / AGGIE MUSTER:

The annual Muster of the Club shall be held on April 21 of each year, unless that date falls on Easter, at which time the Club may announce another date, not more than one week from April 21. A report of the Muster will be made to the Club Programs Office of the Association of Former Students with full details of the function, including, but not limited to, the number of in attendance.

SECTION 3 / MEETINGS OF THE OFFICERS AND DIRECTORS:

The Executive Committee or the President may call meetings of the Officers and/or Directors at any time. These meetings may be in addition to or in lieu of any regular meetings.

SECTION 4 / REGULAR MEETINGS OF THE DIRECTORS:

The Board of Directors shall have four quarterly meetings per year. The President shall distinguish one of these meetings to present and review the overall plans and policies of the Club.

ARTICLE IX COMMITTEES

SECTION 1 / APPOINTMENT:

The President shall appoint standing committees and such others as may become necessary.

SECTION 2 / ACTIVITIES:

The Activities Committee, under the direction of the Vice President / Activities, shall provide interesting and diversified programs, planned well in advanced, and backed-up by alternative stand-by programs. They shall also plan the food and beverage menus for each meeting, handle ticket sales and advance reservations, and consider that events should be family friendly.

SECTION 3 / SCHOLARSHIP COMMITTEE:

The Scholarship Committee, under the direction of the Vice President / High School and Intern Relations, will recommended to the Board of Directors the recipients of Club Scholarships. This committee is also responsible for raising funds to support a scholarship, and determining how many funds are available for award.

SECTION 4 / MUSTER COMMITTEE:

This committee, under the direction of the Vice President / Muster, will plan and conduct the April 21 Muster.

ARTICLE X AMENDMENTS

SECTION 1 / TWO-THIRDS VOTE:

Following the meeting at which the motion was originally made and after notice of such amendment is published in a newsletter, the Bylaws of this Club may be amended or changed by a two-thirds vote of the members present at the next regular meeting. The Board of Directors must approve such changes by a majority vote prior to general membership review and vote. All Bylaws changes must be submitted to The Association of Former Students and approved by the Director of Club Programs of The Association.

These Bylaws were adopted by the Directors at a meeting held February 20, 2018 and approved by the membership at a regular meeting on March 15, 2018.

Lauryn A. Hoch '15

Interim President